

Class Agent

Volunteer Position Description

Join a community of alums committed to sustaining Mount Holyoke's mission!

Why Volunteer as a Class Agent?

Stay connected to the Mount Holyoke community:

- Receive the most **current information about College** priorities and initiatives
- **Connect** with your classmates and other MHC alums

Gain valuable skills and experience:

- Gain **fundraising experience** and training
- Attend **volunteer events** and **network** with other alums

Make a meaningful and immediate impact on Mount Holyoke:

- See how your efforts impact your class's fundraising success and the success of the College
- Share information with classmates about how their annual gifts have an **immediate and positive impact** on students' experience

Job Description

Make a gift—lead by example:

- Make your gift or pledge early in the fall, so you can say “join me in giving”

Stay in touch with MHC:

- Check your email regularly and stay in touch with your **Head Class Agents**
- **Stay informed**—read the monthly Mount Holyoke Fund volunteer update emails, and if you use social media, follow MHC channels

Connect your classmates back to MHC:

As Class Agent, you will **connect with 10-15 classmates**

- **Share news from MHC**—call, write, or email; share news via class and personal social media pages
- Get to **know what is happening in their lives**, how they feel about MHC, who they stay in touch with
- **Explain the impact of giving** to The Mount Holyoke Fund and encourage them to give

Thank classmates for giving:

- Call or write to **thank classmates** once they make a gift

Frequently Asked Questions

Do I need special skills?

If you are willing to contact classmates via email, mail, or social media, and share why their financial support matters to Mount Holyoke, **you are exactly the kind of Class Agent your class needs**. You will work with your Head Class Agents, who provide support, information, and encouragement.

Can I take on a Class Agent role when I'm already busy?

Yes! The time commitment for this role is flexible and varies throughout the year. During peak fundraising times in December and May/June, your outreach to classmates will be key, though you can choose the particular days that you contact classmates. One time of year when we will ask for your help with outreach on specific days is during our 48-hour-long giving challenge in March.

How long am I committed to this position?

The initial commitment is for one year, though most Class Agents opt to stay on and serve for longer periods.