

**Sample F-1 Campus Employer Letter**

- **Must be typed/written on official school/department letterhead**
- **Employers signature must be original and in blue ink**

To whom it may concern:

This is to certify that \_\_\_\_\_ (*Name – F-1 Student*) has been offered, or is already working in, general on-campus employment.

Nature of student’s job (e.g., waiting tables, library assistant, research assistant, etc.):

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Start Date: \_\_\_\_\_

Number of Hours/week: \_\_\_\_\_

Employer Identification Number (EIN): 04-2103578

Supervisor’s Name: \_\_\_\_\_

Supervisor’s Phone Number: \_\_\_\_\_

Supervisor’s Official Signature (Original): \_\_\_\_\_

Date: \_\_\_\_\_