



Instructions for Completing the Declaration of Finances

The **Declaration of Finances** must be completed before Mount Holyoke can provide the Certificate of Eligibility (I-20 Form) required to obtain your visa.

To complete the Certification you must be aware of the billed and estimated expenses for the 2022-2023 academic year:

Billed (charged) fees:

Tuition	\$58280
Room and Board	\$17180
Student Activity Fee	\$218
Student Health Insurance	\$2600 est. <i>(Coverage is required for all international students and <u>is in addition</u> to your family contribution.)</i>

Total: **\$78,278**

Non-billed (estimated) expenses*:

Books and Personal	<u>\$2000</u>
TOTAL	\$80,278

1. Name as written in your passport
2. Mailing address
3. Permanent address, if different from your mailing address
4. Phone number
5. Email address (we will be emailing the I-20 forms to you as electronic copies are now allowed for visa appointments and to enter the U.S.).
6. Date of Birth
7. City and Country of Birth
8. Country of Citizenship (If you have dual citizenship, list in #6 only the country issuing the passport with which you expect to obtain your visa and travel to the U.S. with.)

The **Student's Sources of Funds** section of the Declaration is to be completed by you and your family. Please refer to both your financial aid notification to complete this section - you should include both the amount of your family contribution and any aid you have received from Mount Holyoke. Your family contribution is the amount determined by Student Financial Services, **PLUS** the estimated cost of the mandatory student health insurance plan and personal expenses.

- If you list any amount under "Personal or Family Savings", you must obtain an official bank letter to verify that you and/or your parents/family have savings at least equal to your family contribution. The letter must include the specific dollar amount coming from savings, with verification that at least that amount is available in the account.
- If your family contribution will come from a source other than savings, please list your parents names and the source of the funding here.
- If funds will be coming from Your Government, you must attach a letter or other document certifying the amount of funds available to you from the government.
- Please list the amount of aid you have been given by Mount Holyoke, if any. You can find this information on the financial aid letter in your admission portal. If you have any questions or concerns regarding your aid amount, please contact Student Financial Services.
- Other - If funds will be coming from another source other than your parents , please indicate the sponsor's name and amount they will be contributing towards your expenses. You should include a separate letter from them and proof (bank letter, etc) that they can pay the amount they are guaranteeing.

If you will be splitting the family contribution between savings and from parents' income or other source, please indicate the amount that will be coming from each.

In the 2022-2023 Assured Support fields, the sum of the family, sponsor (non-MHC), and government support must equal the difference between the financial aid you have been offered and budgeted billed and non-billed expenses as outlined above. If you will not be receiving financial aid, the amount you list must equal the budgeted billed and non-billed expenses as outlined above. **Important note: Because the family's financial obligation may change every year as the cost of health insurance changes and the financial aid award may change based on changes in the College's billed costs, please do not think that the family contribution will remain the same for all 4 years.** Students entering in the spring will contribute approximately one-half of the expected annual contribution in the semester they enter.

In general, you may adapt the form as necessary to reflect your particular circumstances. When we email the I-20 form to you, which you will need to apply for your visa, we will also include the Declaration of Finances form in the email with our signature on it since you will need to present it with your visa application. Therefore, it is important that everything be in good order, and easy for us (and the Visa Officer) to understand.

It is important to act promptly and complete the form with care since late forms or necessary corrections could delay your I-20 form and visa. Questions concerning completion of the Certification should be directed to Mount Holyoke's McCulloch Center. They can be reached at the following email address: jmedina@mtholyoke.edu

Return the completed Declaration of Finances and any supporting documents **as soon as possible**.

Please email your completed form to jmedina@mtholyoke.edu or mail the original Declaration of Finances to:

**McCulloch Center for Global Initiatives
Mount Holyoke College
50 College Street
South Hadley, Massachusetts 01075
U.S.A.**

Your I-20 form will be prepared for you once the original **or** scanned pdf of your Declaration of Finances form and [Visa Document Request Form](#) have been returned to the McCulloch Center for Global Initiatives.

* This is the amount estimated for books and personal expenses throughout the academic year. These are estimated amounts and are not intended to be exact. Personal expenses do not consider major purchases such as winter clothing, a computer or extensive travel expenses. If you expect to have such expenses after you arrive please bring additional funds to cover these expenses.